

[Your Full Name or Company Name]
[Your Address]
[City, State, ZIP Code]
[Your Email Address]
[Your Phone Number]
[Date]

Innosoft Inc.
Attn: Legal / Abuse Department
onlinetax@easytaxusa.com

Subject: Initial Dispute Notice – [Choose one: Defamatory Content / Copyright/Trademark Infringement / Other: _____]

Dear Sir or Madam,

I am writing to formally notify you of material or activity on your website that I believe is unlawful or violates my rights. The details are as follows:

1. Exact Location of the Material
URL(s):

2. Description of the Disputed Content or Activity
(Please quote the exact text, describe the image/video, or attach a screenshot if needed)

3. Date First Observed (if known)

4. Why This Content Is Objectionable or Illegal

(Examples: It contains false and defamatory statements about me/my company; it reproduces my copyrighted work without permission; it uses my trademark without authorization, etc. Include copyright registration numbers, trademark details, or other evidence if applicable.)

5. Requested Action

I respectfully request that you:

- ☐ Remove the disputed material immediately
☐ Disable access to it
☐ Correct or update the content (please specify desired correction): _____
☐ Other: _____

I further request that you confirm in writing within 30 business days what action you have taken or intend to take.

I declare under penalty of perjury that the information in this notice is accurate and that I am (or am authorized to act on behalf of) the owner of the rights described above.

Sincerely,

[Your Full Legal Name]

[Date]

Title/Company (if applicable): _____